



YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	Rampurhat College
• Name of the Head of the institution	Dr. Buddhadeb Mukherjee
• Designation	Teacher-in-Charge
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	09883004451
• Mobile no	09883004450
• Registered e-mail	principal.rampurhatcollege@gmail.com
• Alternate e-mail	iqac.rphc@gmail.com
• Address	Rampurhat College, Dakbangla Para, P.O.: Rampurhat, Dist.: Birbhum, PIN: 731224
• City/Town	Rampurhat
• State/UT	West Bengal
• Pin Code	731224
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	The University of Burdwan				
• Name of the IQAC Coordinator	Dr. Prabal Kumar Sinha				
• Phone No.	7908656479				
• Alternate phone No.	9883004450				
• Mobile	7908656479				
• IQAC e-mail address	iqac.rphc@gmail.com				
• Alternate Email address	principal.rampurhatcollege@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://www.rampurhatcollege.ac.in/images/uploads/RphC%20AQAR_%202020-21_%20submitted.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.rampurhatcollege.ac.in/images/uploads/Academic%20calendar%202021-22_%20signed.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.1	2007	31/03/2007	30/03/2012
Cycle 2	B	2.27	2023	21/03/2023	20/03/2028
6.Date of Establishment of IQAC			04/04/2007		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	00	00	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		

<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File	
9.No. of IQAC meetings held during the year	02	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	No	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<ul style="list-style-type: none"> • Obtaining ac.in domain for college website. • Restoring offline teaching-learning after COVID19 pandemic. • Installation of new water purifier & cooler in college office. • Thalassaemia awareness and detection camp. • Submitted IIQA for NAAC assessment (Cycle-2). 		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
<ul style="list-style-type: none"> To continue online teaching-learning process till COVID 19 pandemic prevails. 	<ul style="list-style-type: none"> Teaching-learning was continued during the COVID-19 pandemic. Then offline teaching-learning was restored as and when situation became normal.
<ul style="list-style-type: none"> Registration for ac.in domain for college website 	<ul style="list-style-type: none"> New domain rampurhatcollege.ac.in was registered.
<ul style="list-style-type: none"> Preparation of Academic Calender 	<ul style="list-style-type: none"> Academic calendar has been prepared and published by IQAC.
<ul style="list-style-type: none"> Preparation for NAAC assessment 	<ul style="list-style-type: none"> IIQA submitted for 2nd cycle.
<ul style="list-style-type: none"> To organize Webiner 	<ul style="list-style-type: none"> Organized 11 webiners during the year.
<ul style="list-style-type: none"> Promotion of Teachers 	<ul style="list-style-type: none"> Initiative has been taken for promotion of 15 teachers under CAS.
<ul style="list-style-type: none"> Development of Infrastructure 	<ul style="list-style-type: none"> New water purifier installed, construction of new and renovation of existing toilet in PG Building were done.
<ul style="list-style-type: none"> Purchase of new books and journals for library 	<ul style="list-style-type: none"> New Journals and books for library were purchased.
<ul style="list-style-type: none"> Tree plantation and maintaining green campus 	<ul style="list-style-type: none"> Tree plantation has been done within campus.
<ul style="list-style-type: none"> To organized Thalassaemia awareness and detection camp. 	<ul style="list-style-type: none"> Thalassaemia awareness and detection camp has been organized.
<ul style="list-style-type: none"> Celebration of special days 	<ul style="list-style-type: none"> Special days like Independence Day , Republic Day, Teachers' day, Gandhi Jayanti, Rabindra Jayanti and various others days were observed.
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
Governing Body	18/01/2023

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2023	20/01/2023

15. Multidisciplinary / interdisciplinary

Rampurhat College has started focusing on holistic and multidisciplinary education which will develop all capacities of human beings- intellectual, aesthetic, social, physical, emotional and moral in an integrated manner. This type of multidisciplinary and interdisciplinary programmes shall be in the long term the approach of all undergraduate programmes. Rampurhat College follows a comprehensive and effective mechanism to oversee proper use of all the available resources in executing the curriculum. The whole process of delivery of curriculum is well-planned and documented in a proper way to meet the standards of modern teaching-learning experience. The college keeps pace with the National Educational Policy through following the CBCS system since 2017 and by introducing a number of new courses during the last five years. In this way the institution plans to transform itself into a holistic multidisciplinary institution. Finally students will be given opportunities for internship with local industry, business, crafts person etc, so that they may actively engage with the practical side of their learning and finally improve their employability.

16. Academic bank of credits (ABC):

According to academic bank of credit (ABC) as part of the National Education Policy, students will be given multiple entries and exit options, which will allow students enrolled in undergraduate (UG) and Post graduate (PG) programme to exit course and enter within stipulated period. The University of Burdwan has designed a system or a digital repository that contains the information of the credits earned individual students throughout their learning journey. Rampurhat College is linked to this system through the University portal and the college office answers the questions of the students regarding their credits with the help of this portal. Besides, the faculties are encouraged to design their own curricular and pedagogical approaches within the approved framework, including

textbook, reading material selections, assignments and assessments. Our institution has already started encouraging faculties as well as students to enrol under National schemes like MOOCS, SWAYAM.

17.Skill development:

Our Institution along with IQAC has already processed with this mission and arranged for special Knowledge and soft skills for students like spot reading grooming for language skill development, "Speech Completion" debate, "Youth Parliament", to develop communicative skill. Although the college has no specific value-added course, the departments organize various types of cultural activities throughout the year, aiming at the holistic development of a student's personality and the growth of community feeling. The NSS Student Units of the college conduct frequent awareness and service camps on issues of environment, health and sustainability such as cleaning of garbage, AIDS awareness camps, Blood Donation Camps and prevention drive against Dengue in villages adjacent to the college area. In this way humanistic, ethical, Constitutional, and universal human values of truth (satya), righteous conduct (dharma), peace (shanti), love (prem), nonviolence (ahimsa), scientific temper, citizenship values, and also life-skills within the curricula inculcate positivity amongst the learner. Life skills like gymnasium, yoga is encouraged.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

To ensure the prevention, growth and vibrancy of India languages, several initiatives are taken by our institution. Mother tongue is preferred as a medium of instruction. Preferences are also given to 'Devnagari' for Sanskrit language, English language is also emphasised to promote the strength, usage and vibrancy of Indian Languages. Thus college ensures the dissemination of higher education and traditional culture to students irrespective of their caste, creed and gender. During the last five years the college has taken considerable initiatives to instil education and Indian culture among its students through the implantation of value-oriented approach in teaching and by involving the students in various environmental and cultural activities of the college including planting of saplings and college sports.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Focussing on outcome based Education, the Institution monitors continual quality improvement by maintaining academic standards in all spheres. The Institute caters towards fulfilling the requirement of the curriculum. Issues in teaching and learning are taken care of

like continuous formative assessment and mapping the curriculum and updating regularly to align with the latest knowledge requirements and to meet specified learning outcomes, so that by the end of the educational experience, each student should achieve the goal. The Institute has already developed well organized mentor-mentee system where the role of the faculty adapts as instructor, trainer, facilitator, or mentor, based on the outcomes targeted.

20.Distance education/online education:

Since March 2020 under the severe Covid19 pandemic situation the institution is successfully conducting online classes through Google Meet, Zoom and Team Link in 22 programmes of Arts, Science and Commerce streams. Our IQAC had made comprehensive set of recommendation in the Governing body for promoting online education in the recent case in epidemics in order to ensure preparedness whenever and where ever possible. The college is also conducting online classes of Postgraduate courses in Bengali, English and Sanskrit. Besides conducting classes in online mode the teaching faculties of the college regularly develop e-contents and upload the same in Google Classroom for the benefit of all students who cannot physically attend the college due to pandemic-induced Lockdown. Under these circumstances of restricted movement the college library provides link to the 'National Library and Information Services Infrastructure for Scholarly Content'. The membership of Inflightnet N-List taken by the college provide enough academic facilities to Undergraduate and Postgraduate learners and teaching faculties by giving access to books and journals from various e-resources. Our Institution runs Netaji Subhas Open University (NSOU) and Distance learning Centre (BU DDE) successfully.

Extended Profile

1.Programme

1.1 22

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1

6248

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2

1980

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3

1369

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1

90

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2

65

Number of sanctioned posts during the year

Extended Profile

1. Programme

1.1	22
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	6248
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	1980
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	1369
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3. Academic

3.1	90
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	65
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4. Institution

4.1	35
Total number of Classrooms and Seminar halls	
4.2	108.95408
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	34
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college ensure an effective curricular delivery that adheres to the curriculum laid down by the affiliating University and prepares a well-planned programme at the beginning of each academic session:

Curriculum Delivery Planning:

- IQAC prepares an Annual Academic Plan accommodating the university academic calendar which is published in the College website.
- Well constructed centrally a mother routine for each semester is provided by the college administration which is display in notice board.
- Regular departmental meetings by the both virtual and regular modes are held for preparing departmental routine and syllabus distribution.
- The institution has a functional MoUs and collaboration with

other institutes for academic and collaborative research purpose.

Curriculum Delivery Process:

For curriculum transaction faculty members providing blended type of teaching where students learn by combining both digital platforms and chalk & talk method in classroom.

The institution is successfully conducting online classes with ICT-enabled teaching-learning method.

Seminars/Webinars, Students' Seminars and Academic Tours were conducted to enrich the teaching-learning process for the benefit of the students.

The membership of Inflibnet N-List taken by the college provide enough academic facilities to Undergraduate and Postgraduate learners and teaching faculties by giving library access to e-books and e-journals.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college as an affiliated institution of the University of Burdwan adheres to the academic calendar for conducting of continuous internal evaluation system by the evaluation norms of the University are followed meticulously by the following heads -

The academic calendar includes information regarding the commencement of the university examinations, schedules of internal examinations (CBCS), class-test etc.

It has also plans of academic, curricular, extracurricular activities with examination schedule by proper distribution of syllabus according to the academic calendar.

The college conducts internal examination of 1st, 3rd and 5th semester in the month of December to January and 2nd, 4th and 6th

Semester in the month of May to June during the academic session (CBCS) along with practical examinations.

Continuous Internal Evaluation is also given by the assignment type of activities regularly by the teachers for the development of note making ability among the students.

After the evaluation of class test, unit test and internal assessment, each faculty member of the respective department clears the doubts of the students with advice. As a part of CIE, departments conduct the student seminars, group discussion, quiz, paper presentation etc. for enhancing the knowledge of the students.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://www.rampurhatcollege.ac.in/images/uploads/Academic%20calendar%202021-22_%20signed.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

22

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

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File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

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File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Rampurhat College is committed to adopt best practices blended with educational value system to achieve goal of excellence in

providing quality education to our students. The Institution follows the curriculum of University of Burdwan. The socially relevant issues relating to Environment and sustainability, Professional Ethics etc. have been integrated into the larger framework of the syllabus through a series of programmes.

Students of NSS unit were engaged in providing teaching-learning facilities among village children at primary level for the development of teaching ability with its professional ethics.

During the session students of Semester-I studied a full length paper with a project work activity, entitled as environmental studies according to the university syllabus.

For the sustainability institution's power requirements are partially met by the solar panel of 20 KW power installed on 27.03.2017 with the help of government.

The college maintains a green and clean campus. It also takes initiative of planting trees under the initiative of NSS. These acts of environmental awareness help to motivate students.

The Syllabus of UG and PG programmes includes topics related to crosscutting issues like gender sensitivity and human values in the department of education, history and philosophy which help the students to think critically.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

04

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

51

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	C. Any 2 of the above
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File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

3111

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1584

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

For the assessment of the learning levels of students, each department takes marks of the qualifying examination, internal assessment and also classroom performance and this is also assessing by a continuous process as part of the academic system

of the college. A strong mentoring system exists in the institution. Every department takes various measures to differentiate between slow and advanced learners.

Measures for Slow Learners:

- Regular class tests, tutorials, and group discussions are taken to monitor the performance of these students.
- The slow learners are also encouraged to take part in different departmental activities.
- Mentors patiently hear them beyond scheduled classroom hours and coordinate with their parents.
- These students are instructed to get their assignments checked by the respective teachers.

Steps for Advanced Learners:

- Students are motivated to participate in national, international and state level seminar/webinars.
- These students are encouraged to prepare research paper for presenting in the seminars.
- Students are assigned projects in their final year and prepare a report on this project for advancement of their reading ability and also for research experience.
- Involved in the preparation of various models, wall magazine and posters.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
6248	90

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem

solving methodologies are used for enhancing learning experiences

Different methods are designed in all courses to execute student centric learning process and they are as under:

Experiential Learning Method:

Experiential learning is used in the college in laboratory based subjects. The college arranges educational tour in some disciplines. It enriches the learning of the students, reduces the monotonousness from the traditional classroom method. But, in this year due to covid-19 pandemic study tour was not organized.

Participatory learning Method:

- All the departments have organized national level webinar and special lecture to make the curriculum more engaging.
- Students are encouraged to participate off campus webinars and special lecture.
- Students of all the departments engaged to prepare wall magazine by giving their writings like poem, essay etc.
- Students are engaged in prepare model and ppt presentation competition to make education entertain by their own experience.

Problem Solving Methodology:

- Providing remedial teaching classes for slow learner.
- Organizing parent teacher meeting for the discussion about the student progress.
- Regular assignments and class test are given and assessed during both online and offline modes of teaching.
- Mentors take measures to solve the academic problems of the respective mentees.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT for teaching learning process make learning effective and entertaining to students. It helps students to use different ICT

enable tools for easily access online study material for their learning.

ICT tools used for offline teaching:

- Total 49 desktops are used in the various departments and offices of the colleges to make teaching learning effective.
- The whole campus of the college is available with fully free Wi-Fi facilities for accessing study materials, e-journal and e-books etc.
- The college has seven ICT enabled classroom among them one is virtual classroom and another one is smart classroom.
- Number of printers and scanner are available in the office and departments of the college.
- Teachers are regularly use five LCD projectors for ppt presentation.

ICT tools used for online teaching:

- The college library has membership to INFLIBNET. Both the teachers and faculty members through their individual log-in ID in N-List can get access to e-journals and e-books.
- Access to library catalogue (OPAC) through LAN setting for both teachers and students.
- Study materials, video clips, audio lectures and ppt files are provided to the students.
- In every year students feedback is collected through Google form.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

88

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

90

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

40

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

896

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college follows the internal assessment procedure as laid out in the instructions of its affiliating university. If a student fails to appear in any internal examination for some valid and inadvertent causes, necessary arrangements are made to conduct separate evaluation of an absentee candidate. The frequency and mode of transparent and robust internal assessment mechanism are maintained in the following manner:

- To ensure quality learning, 3-year undergraduate courses under CBCS system were divided into six semesters from 2017-18.
- On the basis of marks distribution and class attendance for internal assessment is described in detail in the departmental orientation programme.
- Question paper setting and the evaluation of answer scripts of the internal assessment are conducted by the college faculty members.
- Examination committee plays pivotal role in room allocation of the students and duty allotment of the faculty members.
- Uploading marks in the university portal are monitored by the departmental in-charge.
- The academic performance of the students is continuously evaluated through class-test, viva, and assignments regularly through hybrid mode.
- Science subjects have practical examinations that go through the same rigorous mocks and preparations.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has maintained a proper and efficient mechanism to deal with any kind of internal examination related grievance as per the guidelines of the University of Burdwan.

- If any error or discrepancy in students' result is reported, teachers and Examination Committee take immediate care of it and efforts are constantly made to redress students' grievances.
- In case, any marked difference is found in students' class performance and exam results, teachers endeavour to find out the cause and discuss the matter.
- There is also a Grievance Redressal Cell where students' grievances can be reported and immediately taken care of it.
- Feedback is also collected from students to express their discontent and their suggestions are noted.
- Mentoring system has also been evolved where student-mentees are encouraged to share their problems with teacher-mentors to take proper measures to redress grievances.
- If the parents have any discontent, they can express in the Parent-Teacher Meeting.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The success of a course and its curriculum is depends on the outcome of the students therefore, Programme outcomes (POs) and Course Outcomes (Cos) are required to be continuously assessed during teacher-student interactions.

- Programme Outcomes (Pos) and Course outcome (COs) of all the

courses are communicated to the students of each department through uploading it in the institutional website.

- For the awareness of the programme an academic calendar is given to the students through college website during every academic year.
- Students and teachers are also communicated for the Programme outcomes (POs) and Course Outcomes (Cos) by the learning objectives of the curriculum given by the affiliated university.
- Teachers of the college are sharing experiences to their students regarding Programme outcomes (POs) and Course Outcomes (Cos) as they are members of BOS of affiliated university.
- All the students on getting admission in the college are apprised of the programme and course outcomes, during the compulsory Orientation programme. The teachers communicate the same to the students before the starting of each course. Students are also educated and provided with the detailed syllabus and course outcomes in each course along with the assessment strategy for each course.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.rampurhatcollege.ac.in/images/uploads/Course%20Outcome%20(New%20Syllabus%20Under%20CBCS).pdf
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of Programme Outcomes (POs) and Course Outcomes (COs) are evaluated by the institution as an integral part of the teaching-learning process on a regular basis by the following measures:

Evaluation Process for Programme Outcomes:

- Maintenance of data and documents related to Programme

Outcomes (POs) and Course Outcomes (COs) of those students who opted higher education and who achieved placement after completing graduation.

- Departmental teachers providing information related to various placement advertisements to their students on the basis of their eligibility criteria.

Evaluation Process for Course Outcomes:

- Regular internal tests are conducted throughout the year by the departments. As a result it is seen that most of the students achieve good score in the university final examinations and it indicates the attainment of course outcomes by the students.
- For the Course Outcomes (COs) continuous evaluation by quiz, debate, student seminar, project writing, field work, participation in co-curricular activities and several intra and inter college competition are organized by the departments of the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1122

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.rampurhatcollege.ac.in/images/uploads/2021-22_%202.7.1_%20SSS.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

04

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Rampurhat College is tried to create a balanced campus environment for our students that will focus on a judicious flow of ideas to culminate in the creation and transfer of knowledge. College has its own solar panel of 20 KW power installed on 27.03.2017 with the help of government for development of sustainability.

The Institution has successfully installed a vending machine for girls, well drainage system, medical plantation, student week celebration, Sanitation & Hygiene, Waste Management, along with the observation of environment, entrepreneurship and community engagement related days to inculcate in faculty, students and community, the practices of Mentoring, Social Responsibility, Swachhta and Care for Environment and Resources. Thus college has provided a platform for promoting research and innovations.

College distributed different plants and seeds among students and outside villagers to aware about the importance of trees and green environment. Department of Botany has an eminent role to distribute medicinal plants among different primary school located near to the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**11**

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year****3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year****04**

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year****27**

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers

published in national/ international conference proceedings per teacher during the year**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

17

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

In the session 2021-2022, the College has conducted Extension Activities to sensitize students regarding issues pertaining to their physical and mental health as well as the overall wellbeing of the society.

During the post Covid-19 period all the departments of the college organized national level webinar and special lecturer.

By the department of Bengali birth anniversary programme of our world poet R. Tagore was celebrated in the college campus during the academic year. This department also organized different awareness and distribution programmes on proper use of mask, sanitisation, maintaining distance and symptoms of corona diseases.

The NSS volunteers actively participated in various activities like clean the college campus and outside the campus area, spread bleaching powder and water the trees. NSS team also organized a camp on COVID vaccination on 28/09/2021 in the college campus for the students of the college. On 01/01/2022 NSS unit also organized a state level webinar on the topic of 'COVID- 19 Variants, Transmission and prevention'.

The NSS team of the college was organized an awareness programme on 21/04/2022 in the topic of 'Thalassemia awareness camp and Thalassemia carrier determination'. A special motivational lecture was also organized on 2nd January 2022 regarding psychological counselling.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

04

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

63

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

00

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

04

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college run with its campus on 11.3 acres land area with Arts, Science and Commerce faculties by offering UG and PG in Morning, Day and Evening shifts. There is CCTV, biometric facilities, a display board which informs about air quality and rooftop solar panel power system in the college campus.

Classroom facilities:

34 Classroom of our college provide students with a comfortable and supportive environment among them 7 have ICT facilities with internet connection and projector for presentation supportive activities. All the classrooms have sufficient space and well ventilated system with adequate number of windows and doors and also a good electricity facility.

Laboratory facilities:

College has well equipped laboratories with sufficient space, required number of working tables and safe environment under all the science and geography departments. All the Laboratories are designed as per the needs of the subject.

Computing Equipment:

Computing equipments means supportive hardware and software devices which are use with computer system. The institute has 49 computers including mouse, keyboard, printers, scanner and also good facilities of internet connection. The college has also Hi grade microscope attached cameras are present in laboratories in

the department of zoology and botany.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has a very rich cultural platform because student from all the disciplines regularly stage different cultural events in its own seminar room and also in open space stage in the field of college campus.

On the needs basis college has music instrument like Tabla, Harmonium etc. and also a practice room in the department of music. For outdoor cultural programme college has open air space for celebration of different national days like, Independence Day, Republic Day, Netaji Subhash Birthday and Ambedkar Jayanti etc.

There are outdoor facilities for football, cricket, volleyball and basket ball court and other field for organization college yearly sports as well as some indoor games like carom, chess and ludo etc. facilities also provided in the college. Sufficient number of sport material like football, basketball, badminton, all cricket equipments etc. and issued to the students as per the requirement.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

07

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

4.02973

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- Name of ILMS software: KOHA
- Nature of automation (fully or partially): Partially
- Version: 16.11
- Year of Automation: 2016
- Library has a rich collection of over 30,000 books, print journals, etc.
- The users can access the e-books & e-journals subscribed through INFLIBNET-NLIST.
- Users can login the e-resources through their User ID.
- The Library is partially automated with KOHA ILMS.
- All semester of BU question papers are available in college library

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.08461

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

25

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- The campus is connected with LAN and also Wi-Fi enabled. Therefore the students, faculties and staff members can utilize uninterrupted internet connection.
- IT infrastructure is spread over most of the class rooms and library as well as administrative sections of the college.

The college regularly maintained the projector and computers etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

50

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

8.34167

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Maintenance and Utilization of Laboratory:

- Lab assistants are engaged to regular maintenance of the laboratory equipments of all the departments of science subject.
- Stock registers maintained in departments and regular inspection and proper verification of stock done by the science departments.

Maintenance and Utilization of Library:

- The library of the college fully automated with KOHA, have a rich collection of Books and Journals. Students and teachers have open access to the stack.
- Some other facilities include Solar Power Panel, Medicinal Plant Garden, CCTV and ramp for physically disabled, Divyangjan Toilet.

Maintenance and Utilization of Sports Complex:

- As per the requirements of sports committee and department of physical education college tries to Condemnation of old items and purchase new items of sports and games equipments.
- Playground of the college and field of the college campus are maintained regular basis.

Maintenance and Utilization of Computers:

- Computers are maintained by Service Provider.
- Anti-virus software are installed and updated at specific intervals.

Maintenance and Utilization of Classroom:

- The classrooms, boards and furniture facilities are maintained optimally.
- Utility of classrooms to conduct governmental and non-governmental examinations.
- Maintenance of ICT-enabled Classrooms by in-house technician.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION**5.1 - Student Support****5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year**

4492

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

E. none of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

D. Any 1 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

07

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

70

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

02

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as

one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

01

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

- Students are engaged in different bodies, cells and associations at college and departmental levels like, the IQAC, Anti Ragging Cell and Grievance Redressal Cell etc.
- They are also empowered to organize seminar, workshop, debate and quiz competitions, fresher's welcome, farewell etc. under the guidance of teaching staff.
- Many departments engage their students as editors of the wall magazines and ensure maximum participation in various administrative, co-curricular and extracurricular activities
- The college organizes extension activities like free thalassemia check up camp, COVID-19 test camp and for the up gradation of students' mental health psychological motivational lecture etc. under the NSS where students' representatives participate actively and encourage other students to participate.
- Students of the college are actively participates in the events like Annual Prize Distribution ceremony, Sports, Fest and Intra-college Competitions, Independence Day, Republic Day, Teachers' Day and celebration of birth and death anniversary of different eminent scholar of our country.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

00

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Rampurhat College has a registered Alumni Association which aims to take initiatives on various activities like inviting alumni to share their academic experience, extra-curricular activities and experiences regarding the organisation of various programmes etc. for under graduate level students. It also focuses on the academic preparation for competitive examination and transition into post-graduation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs
File Description	Documents
Upload any additional information	No File Uploaded
GOVERNANCE, LEADERSHIP AND MANAGEMENT	
6.1 - Institutional Vision and Leadership	
6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution	
<p>Rampurhat College is a place for empowerment of the youth; for the fusion and refinement of ideas coming from different directions as also those emanating from interactive minds. The College offers an opportunity to invent and reinvent the thoughtful minds, for widening the horizon much beyond their immediate confines.</p> <p>VISION: In a peaceful place, the Rampurhat College and the ambience of its campus, is committed to the pursuit of following objectives:</p> <ul style="list-style-type: none"> • Creating the most vibrant knowledge pool in the campus. • Providing comparable and competitive facilities possible. • Trying to achieve excellence in all fields of the college activity. • Empowering the backward social clusters of its hinterland through teaching-learning process beyond class room. • Promoting the ethnic, social, religious and cultural diversity in unity. • Reinvigorating our composite heritage in consonance with the global India <p>MISSION: Rampurhat College is a place to help disseminate the wisdom, ancient and modern, as also the art of critiquing them, among generations of student and teacher for betterment of the human social existence, both local and global.</p>	
File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

For the effective leadership of institutional practices Rampurhat College has adopted a numbers of sub committees and cells for decentralization and participatory management under the following Bodies:

Development Advisory Committee is the Principal Advisory Body of the college. It evolves policies for the betterment of the functioning of the college and its objectives are to execute and coordinate the developmental activities of the college, to enhance the quality initiatives of the college and to support IQAC activities.

Teacher Council Secretary is the convenor of Examination Sub-Committee to conduct the Internal/ External/ Practical Examinations with allocation of the examination halls for all the examinations conducted in the College.

College may reflect Admission Sub-Committee formed with more than 25 faculties and non-teaching staff in order to smoothly conduct admission procedure of different courses and classes of different faculties.

Purchase Sub-Committee helps procure goods and services designed to meet operational needs while providing the highest possible value. They ensure that the organization operates with integrity while purchasing the required products.

Cultural Sub-Committee is responsible to organise and promote all intra and inter collegiate cultural events in the college to bring out the hidden talents of the students in performing arts.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

- The Strategic Plan envisages the growing potential of the institution to effect intellectual growth, social

transformation and empowerment.

- The IQAC decides the perspective plan which is approved in the (Development Advisory Committee) meetings.
- Registered for "ac.in" domain for Rampurhat College.
- Re-orientation of students to offline mode of education and university examination through psychological counselling.
- Several departments of the college have successfully organized the webinars on diversified topics relevant to the students as well as researchers.
- The solar generation capacity has been maintained regularly, networking system will be reconstructed.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is recognized by the UGC under section 2 (f) and 12(b) of the UGC act 1956. Rampurhat College is an institution of higher learning established on 28-Aug-1950 and is affiliated to The University of Burdwan. For effective and efficient policies, administrative setup, appointment service rules and its procedure are follows as under:

- Like all other colleges Rampurhat College is also chaired by the Principal of the College.
- The governing body of this college is the head of policy making activity and the president of governing body is the chief of policy making body.
- Each department has a departmental in-charge who supervises and controls the functioning of the respective departments.
- The IQAC initiates, plans and supervises various activities of the college that is necessary to increase the overall quality of the education and growth of the college.
- Total eighteen sub-committees have been constituted to look into the various activities of the college.
- Recommendations for appointment of both the teaching and non teaching staffs are done through the West Bengal College Service Commission (WBCSC) and service rule is continued as

per the West Bengal Higher Education Department service rule.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution gives due weight age to employee satisfaction and has instituted liberal welfare measures for teaching and non-teaching staffs.

Statutory Welfare Schemes:

PF HRA Non-Statutory Welfare Schemes:

Educational:-

- College is given Preference to take admission in various courses to those children are belong from teaching and non-

teaching staff's family.

Financial:-

- College provides financial support to teaching and non-teaching staffs if anybody needs in advance.
- All casual non-teaching staffs are given with the festival bonuses annually.

Other Incentives:-

- Leave is readily sanctioned to the staff for personal work, attending Refresher Course/ Orientation Program/seminars etc.
- Faculty members are encouraged for research and publications for their career advancement.
- College provides quarter facilities near the college campus for the teaching staffs only those are agreed to staying there.

Other Benefits/Facilities:-

- Free WI-FI and institutional email ids for teaching non-teaching staffs.
- Separate parking for Staff
- CCTVs and security guards ensure security of staff
- Sufficient numbers of Water coolers
- Washrooms for staff on all floors
- Canteen facility

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

19

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution maintains a mandatory Performance Appraisal System for assessing the performance of teaching and non-teaching staff. As per govt. order the performance of substantive teachers is monitored under Career Advancement Scheme (CAS). Performance Appraisal is also taken for the teachers whose higher grade promotion is due. The Career Advancement and promotion to higher grade or higher posts for a teacher is done by a Screening cum Evaluation Committee constituted by the appointing authority with two external nominees. The IQAC does the internal evaluation of the PBAS pro forma of all the teaching staff of this institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal Audit: The internal audit of the institution is done regularly in the college.

External Audit: External audit of the institution is done by an auditor who is appointed by the Government of West Bengal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1.5

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Following strategies were employed by the college for fund mobilisation:

- Fees received from students' admission.
- Rent for annual fair named 'Ananda Mela' in college area.

Optimal Utilization Resources:

- Salary of the casual non-teaching staff.
- Funds are used for infrastructural development of building.
- Annual maintenance of water purifiers, generators and computer related equipments.
- Funds are used to upgrade library by buying books and journals etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The strategies and processes of Internal Quality Assurance Cell (IQAC) has contributed the following significant actions -

- Maintains Student, Teacher, and non-teaching faculty database.
- Tracks and records curricular, co-curricular and extracurricular activities of the institution.
- Ensures Stakeholder feedback collection and its analysis for improvements.
- IQAC frames an action plan and ensures its proper implementation for overall development of the students at the beginning of every academic year.
- In the collaboration of IQAC with different departments of the college a number of State, National and International Level Seminar and Webinar have been done.
- During the session, IQAC held at regular intervals and have become an essential part of the college calendar.
- IQAC has focused on the implementation of e-governance in the areas like Planning, Administration, Finance and Accounts, Admission Process, Examination and Evaluation.
- IQAC also works with the submission of AQAR and preparation of SSR of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Incremental improvements in various activities of IQAC are as

follows -

- Internal academic audit in every year for every department conducted and monitored by the IQAC.
- IQAC reviews the audit by checking and planning of the details performance of university examination for honours and general students.
- Audit reviews the student's profile, pass percentage, teacher- student ratio, demand ratio and co-curricular and extra-curricular activities of the students.
- IQAC also reviews about the faculties' records like publications, seminars/conferences and research experiences of every department.
- An academic plan prepare by the IQAC after the regular assessment of the strengths and weaknesses of every department of the college.
- It ensures monitoring of quality and effectiveness of teaching learning process.

Feedback system-

Another instance of review of the teaching learning process is visible in the robust feedback of students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

To ensure self-esteem and confidence by empowering girls students college has placed a significant role on gender sensitization.

- The institution has a mandatory programme on Begum Rokeya's life and activities for the motivation of girls' students.
- The college has a committee on girl's redresses activities called VISAKHA COMMITTEE.
- Department of education, philosophy, history and political science tries to address gender questions by including Equity, Domestic violence, Discrimination in the curricular activities.
- Health and Wellness initiatives, self employment through entrepreneurship training, talks on encountering hostility in interviews are some of the programmes initiated by the college.
- The female faculty members of the college are role models of empowerment for the girls' students of college.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	B. Any 3 of the above
File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded
7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management	
<p>The process of management of degradable and non-degradable waste institution has its own sweepers, NSS volunteers and some time outsider labours for collection of solid waste from different departments. Mostly paper wastes are disposed as the solid waste from the each department of the college and it is the bulk of waste. Initiatives for waste management are as follows -</p> <ul style="list-style-type: none"> • The students have been sensitized about the importance of keeping their classrooms free from paper and plastic wastes and waste bins are kept in all the classrooms for the students to collect the waste. • The municipal garbage truck comes and collects it time to time for final disposal at the Municipal dumping site. • Efforts have been made for segregation of wastes and separate bins have been introduced in each department for proper disposal of all kinds of wastes. • E-waste materials are also need to be disposed from the college campus therefore, college has a good collaboration relation with Municipal Corporation and the municipality regularly visits to collect e-waste for disposing it. 	
File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	D. Any 1 of the above
File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1.Restricted entry of automobiles 2.Use of bicycles/ Battery-powered vehicles 3.Pedestrian-friendly pathways 4.Ban on use of plastic 5.Landscaping 	A. Any 4 or All of the above
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution promotes academic inclusiveness by various measures on tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities. The measures are as follows -

- NSS unit of the college has an important role to provide inclusive environment to the all stakeholders by engaging and participating in different activities like blood donation camp, cleaning the college campus, sanitize the institution, ban on single time plastic use and Swatch Bharat etc.
- The college has a picture of demographic diversity is seen in the parent stakeholders whose occupation range from farmers, rickshaw pullers, daily labours to businessman, doctors and professors.
- This college also conducts an annual cultural day and different cultural programmes with rich cultural heritage from different customs, festivals and beliefs of all communities make them different from each other.
- Sticking on to the mandates of the affiliating university, admissions are done on an inclusive basis incorporating SC, ST, differently-able, backward communities, minority communities, and students from outside states.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Following are some examples of inculcation of values, rights, duties and responsibilities of citizens among the college employees and students:

- Regular rotation of departmental Headship.
- Non-partial distribution of duties and responsibilities among staff and students.
- Faculty and Staff participation in the conduct of elections.
- Democratic Representation of teaching and non-teaching staff, students and other stakeholders in College Council, PTA, IQAC and other statutory and non-statutory bodies.
- Environmental Sensitization talks
- Medicine garden
- LED lamps installations
- Solar panel installation
- Awareness videos and seminars

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

<p>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized</p>	<p>D. Any 1 of the above</p>
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File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals</p> <p>The Institution organizes national and international commemorative days and festivals as social responsibilities. The students participate enthusiastically in celebration of these events and various cultural activities throughout the year.</p> <ul style="list-style-type: none"> • They actively participate in the drill and march past on the Republic Day and Independence Day every year. • Death Anniversary of Rabindranath was celebrated on 08-08-2021.

- Rabindra Jayanti (8th /9th May) every year.
- College foundation day 28-08-2021.
- A tree plantation festival is organized.
- Special initiatives are taken for the celebration of Begum Rokeya birth and death anniversary and also Sesquicentennial birth anniversaries of famous personalities.
- An initiative was also taken by the department of Bengali for organising an exhibition on 'SRIJAN PRAYASH' is a one day Handicraft Fair.
- Seminars, special lectures, cultural functions, intra college competitions are organized.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the Practice

'Clean Campus Clean Self. Green Campus Green Mind'

2. Title of the Practice

'Apply Apps in Academics: Training the Students about Online-Offline Classes i.e. blended mode of teaching'

File Description	Documents
Best practices in the Institutional website	https://www.rampurhatcollege.ac.in/images/uploads/2021-22_%207.2.1_%20best%20practice.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

- The college operates in Morning, Day & Evening shifts and maintained vast amount of students (more than Six thousand) with well maintained various scholarship like, Post Matric Scholarship for SC/ST/OBC students, SVMCM, Scholarship for Minority students, Kanyashree, etc.
- Students of the college participates in different district as well as divisional level activities like, youth parliament, sports, quizzes and debates etc. during this session they secure their 2nd position in youth parliament.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. To conduct more international/national/state/ institution level seminars/webinars.
2. To start certificate course for students.
3. To initiative the faculties exchange programme (MoU) with more institutions.
4. To increase the number of smart classrooms in the college.